

# Venue Checklist

## 1. Transport and accessible parking

The following statements are best addressed by Customer Service Manager in conjunction with the Venue Manager and checked on a regular basis.

These statements aim to identify opportunities for reviewing access and increasing inclusive practices. Further information and explanation of some terms are on the Venue Information sheet.

### Venue details

**Venue Name:** [enter venue name]

**Address:** [enter street address]

| **Transport and accessible parking** | **Yes** | **Part** | **No** | **Action** |
| --- | --- | --- | --- | --- |
| Venue can be accessed by public transport. Describe options |  |  |  |  |
| Public transport stops are available to/ near the venue |  |  |  |  |
| Public transport is accessible for people in wheelchairs and with other mobility issues |  |  |  |  |
| There are clear, accessible pathways from transport stop/ drop-off to venue main entrance, including accessible gradients |  |  |  |  |
| Transport drop-off / pick-up points are close to entrances ie less than 100m |  |  |  |  |
| There is adequate space for cars, taxis and coaches to set down passengers |  |  |  |  |
| There are kerb cuts in the footpath in the taxi drop off area for wheelchairs |  |  |  |  |
| Alternative provisions to transport people with disability to the venue ie community buses |  |  |  |  |
| There is accessible parking at the venue? Note the number of bays: |  |  |  |  |
| There is accessible parking in or near the venue |  |  |  |  |
| There is a clear path of travel from accessible parking spaces into the venue |  |  |  |  |
| Parking space surfaces are firm and level |  |  |  |  |
| Carpark is well lit |  |  |  |  |
| There is clear, directional signage from the carpark to the main area of the venue |  |  |  |  |
| People can book accessible parking spaces. Note procedure |  |  |  |  |
| In the case of special events, people can book accessible parking. Indicate procedure |  |  |  |  |
| Additional accessible parking organised if large numbers of people with disability are expected |  |  |  |  |

## Assessment of Results

### Priority Action and Goals

* [enter text]

### References and Links

[Summary of the main Australian Standards referenced in the Access Code](https://humanrights.gov.au/our-work/finding-your-way-around-draft-disability-access-premises-buildings-standards)

[Disability (Access to Premises – Buildings) Standards, 2010](http://www.ag.gov.au/premisesstandards)

Local councils advise where accessible parking available:

* [City of Sydney](http://www.cityofsydney.nsw.gov.au/AboutSydney/CBDDisabledAccess/Default.asp)

[Public transport re: accessible transport](http://www.131500.com.au/plan-your-trip/accessible-transport)